MINUTES OF REGULAR MEETING

OF BOARD OF DIRECTORS OF LOCKWOOD

WATER AND SEWER DISTRICT

October 14, 2026

Call to Order:

The regular monthly meeting of the Lockwood Water and Sewer Board of Directors was held on October 14, 2026. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board Members Carl Peters, Brent Kober, Carlotta Hecker, Scot Bowen, and Gary Forrester. LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, Morrison-Maierle Engineer Jill Cook, and Evelyn Pyburn, *Yellowstone County News*, were also present.

Public Comment:

1. Any member of the public may be heard on any subject that is not on the agenda.

Carlotta Hecker brought up that they were told as residents of the Lockwood Irrigation Ditch they would need permits issued by Yellowstone County. Scot Bowen advised on Facebook that if any member of the public had complaints or comments about Phase 3, they were welcome to attend the Board meetings on the second Wednesday of each month.

Approval of Minutes:

2. September 9, 2026

The minutes of the September 9, 2026 Board meeting were presented for approval. Three corrections were noted.

Page 3, Item 6, remove "nonessential" from beginning of third sentence. Sentence should begin "Employees". Item 6, "Pers" should be capitalized, "PERS".
Page 4, paragraph 3, line 3, add "trailer" to truck's fifth wheel.

I. Scot Bowen moved to approve the September 9, 2026 minutes with the corrections as noted. Carlotta Hecker seconded the motion. Motion carried.

New Business:

3. **Approval of Pay Application No. 11 to Askin Construction, for the Phase 3 Sewer Project.**

Askin Construction presented Pay Application No. 11 for work performed August 29 through October 2, 2026 on the Phase 3 Sewer Project in the amount of $972,550.46, consisting of Sewer $699,419. 07, Water $273,131.39, in the Lockwood Subdivision, and State 1% tax $9,725.50; balance to Askin Construction, $962,824.96.

II. Scot Bowen moved to approve Askin Construction's Pay Application No. 11 for the Phase 3 Sewer Project in the amount of $972,550.46, consisting of Sewer $699,419.07, Water $273,131.39, and State 1% tax $9,725.50; balance to Askin Construction $962,824.96. Carlotta Hecker seconded the motion. Motion carried.

4. **Approval of Pay Application No. 9 to Western Municipal Construction for the Mid-Zone Water Storage Tank Project.**

Western Municipal Construction presented Pay Application No. 9 in the amount of $494,296.82, less 1% State Tax, $4,942.97; balance to Western Municipal, $489,353.85.

This project is near completion. They have achieved substantial completion. There is a small amount of cleanup to be done. Northwestern Energy has been to the site to do cleanup and smooth out the ruts and regraded.

III. Scot Bowen moved to approve Western Municipal Construction Pay Application No. 9 in the amount of $494,296.82, less 1% State Tax $4,942.97, balance to Western Municipal Construction $489,353.85. Brent Kober seconded the motion. Motion carried.

5. **Motion to approve writing off (2) long-term delinquent accounts**

Two long-term delinquent accounts were brought before the Board for approval to write off, one in the amount of $38.32 and the other in the amount of $47.50, total $85.82. After discussion the Board agreed they were no longer worth pursuing.

IV. Gary Forrester moved to write off the two delinquent accounts, $38.32 and $47.50, total amount $85.82. Brent Kober seconded the motion. Motion carried.

Old Business:

6. **Phase 3 Sewer Project Update.**

Jill Cook presented a map covering LWSD Phase 3 Work Completed by Askin

Construction to date. Water and Sewer installation is finished in the Lockwood Subdivision. They have paved Tigard, Wasco and half of Wapato. The plan is to finish paving Tillamack and the rest of the streets in that area the middle next week.

There is a mainline crew currently working on Palamino and driftwood working south towards Quinella. Once the paving crew finishes the Lockwood Sub area, they should mobilize into the McIntosh Sub. They will then move into Carmel, Lorraine and Rochester.

Jill advised the project is now 43% complete per the payment applications, and 39% complete based on contract days. The lift station has been delivered to the site. Askin expects to install it and request partial substantial completion on Schedules 1A and 2 probably by the end of the year. Askin will continue to work in McIntosh Sub until the end of the year.

The Schedule 2 water project is complete.

7. Mid-Zone Tank Update

(Discussed under item 4, Page 2.)

Financial Reports:

8. Financial Reports:

The monthly balance sheets were discussed by the Board along with any questions they had on invoices, P&L Budget Comparisons, and the Yellowstone County Trial Balance Summary

9. Approval of Bills due for Signature:

V. Brent Kober moved to pay the bills due for signature. Carlotta Hecker seconded the motion. Motion carried.

Other Business: None.

Manager's Report:

10. Pumping Record

Water	Sept. 2025	$45,211,429	Sept. 2026	$33,596,922
Wastewater	August 2025	$5,122,000	August 2026	$5,842,100
Par Montana Wastewater	August 2025	0	August 2026	$78,844,800

PAR was unable to set the tour of the facilities for the beginning of October. They are now available to set a tour for November 4th, 5th or November 10th. Manager Ariztia will take care of the arrangements with PAR and notify the Board.

VII. Scot Bowen moved to adjourn. Brent Kober seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 7:55 p.m.

Brent Kober
ATTEST

Carlotta Hecker
ATTEST