

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

May 14, 2025

Call to Order:

The regular monthly meeting of the Lockwood Water and Sewer Board of Directors was held on May 14, 2025. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board members Carl Peters, Carlotta Hecker, Brent Kober and Gary Forrester. Board Member Scot Bowen was absent. Also present was LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, and Morrison-Maierle Engineer, Jill Cook.

Public Comment:

1. **Any member of the public may be heard on any subject that is not on the agenda.**

There were no public comments.

Approval of Minutes:

2. **April 9, 2025.**

The minutes of the April 9, 2025 Board meeting were presented for review and approval. No corrections were noted.

- I. Carlotta Hecker moved to approve the April 9, 2025 Board minutes as written. Brent Kober seconded the motion. Motion carried.

New Business:

3. **Approval of Pay Application No. 2 to COP Construction, for the I-90 Water and Sewer Crossings East of Johnson Lane Project**

Manager Ariztia reported the amount of COP Construction's Pay Application No. 2 for the I-90 Water and Sewer Crossings East of the Johnson Lane Project is \$437,887.07, minus \$4,378.87 for retainage.

- II. Gary Forrester moved to approve COP Construction's Pay Application No. 2 in the amount of \$437,887.07. Brent Kober seconded the motion. Motion carried.

4. Discussion and Approval of Amendment No. 5 to Task Order No. 3 of the Water Master Agreement relating to the Water On-Call contract

Manager Ariztia requested the On-Call budget be increased by \$6,000.00 to provide a leeway between the maximum amount of the budget and any work needed to be performed by the Engineer between now and the end of June. The \$20,000.00 budget allocated for On-Call events is close to being used. It is not anticipated the extra \$6,000.00 will be needed, but if something does arise, the money is budgeted. It is an hourly-rate contract.

III. Carlotta Hecker moved to approve a \$6,000.00 increase to the On-Call budget. Brent Kober seconded the motion. Motion carried.

5. Discussion regarding the City of Billings 2025 Rate Study

The City of Billings conducts a rate study every two years. Lockwood currently pays \$30,036 per month for its reserved wastewater capacity. This would raise to \$34,242.00 per month in FY26, and \$35,133.00 per month in FY27. Manager Ariztia has contacted Raftelis, the District's rate consultants, to discuss review the rate study.

Old Business:

6. MDT Johnson Lane Project Update

Manager Ariztia reported the project is moving along well. The 42-inch bore has been completed between the Interstate and the east bound onramp to the Holiday Inn property. They have now switched over to the North Frontage Road on the north side of the Interstate, boring from there to the bore pit between the Interstate and onramp. It is anticipated it will be three weeks to complete the 42-inch bore. Following that, they will do the 24-inch bore for the water. The water mains installed from Firth Street east on North Frontage Road are complete, paved and open for traffic.

Jill Cook advised the name of the project is now named I-90 Water and Sewer Crossing Project instead of the MDT Johnson Lane Project. That is the name of the contract with the contractor and there will be another project coming after this one.

7. Phase 3 Sewer Project Update

Manager Ariztia reported the District was hoping to be out for bid the beginning of May. All the easements and the Certificate of Survey are acquired. The last thing to secure is the signed Bretz RV easement. The easement is being reviewed by the attorneys to make any necessary or desired change. Once the Bretz RV easement is obtained, the project will be ready to go to bid.

Financial Reports:

8. Board Discussion of Balance Sheets, P&L Budget Comparison, Yellowstone County Summary.

9. Approval of Bills Due for Signature

- IV. Brent Kober moved to pay the bills due for signature. Carlotta Hecker seconded the motion. Motion carried.

Other Business:

None.

Manager's Report:

10.	Pumping Record Water	April, 2024	28,593,037	April, 2025	29,560,524
	Wastewater Record	March, 2024	4,411,400	March, 2025	4,873,100
	Par MT Wastewater	March, 2024	53,525,400	March, 2025	69,501,400

The river has risen and is dirty so there have been some issues with the pump clogging up which necessitated cleaning the pipes and pump.

Adjournment:

- V. Gary Forrester moved to adjourn. Brent Kober seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:05 p.m.



ATTEST



ATTEST