

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

April 9, 2025

Call to Order:

The regular monthly meeting of the Lockwood Water and Sewer Board of Directors was held on April 9, 2025. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board members Carl Peters, Scot Bowen, and Brent Kober. Board members Carlotta Hecker and Gary Forrester were absent. Also present was LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, Jill Cook, Engineer, Morrison-Maierle, and Evelyn Pyburn, *Yellowstone County News*.

Tony Gerharz of Wipfli was present to report on the District Audit for 2024.

Public Comment:

1. **Any member of the public may be heard on any subject that is not on the agenda.**

There were no public comments.

Approval of Minutes:

2. **March 11, 2025.**

The minutes of the March 11, 2025 minutes were presented for review and approval. No corrections were noted.

- I. Scot Bowen moved to approve the March 11, 2025 Board minutes as written. Brent Kober seconded the motion. Motion carried.

New Business:

3. **Review and approval of the District's 2024 Audit (Tony Gerharz with Wipfli).**

Mr. Gerharz reported that the District 2024 audit showed no discrepancies. Lockwood Water and Sewer is compliant with all federal and state accounting requirements. Wipfli's report is available at the LWSD office for public review.

- II. Scot Bowen moved to approve the Wipfli Audit as presented. Brent Kober seconded the motion. Motion carried.

4. Approval of Change Order No 1 to the I-90 Water and Sewer Crossings East of Johnson Lane Project.

Change Order No. 1 encompasses work to the I-90 water and sewer crossings east of the Johnson Lane Project, requiring installation of a sewer force main in North Frontage Road at additional depth east of the new 10x6 tee to avoid conflict with the 36" RCP storm drain crossing. This Change Order alters the contract times in Schedule 2 to Substantial Completion in 102 calendar days and Final Payment to 15 calendar days. The contract cost is increased in the amount of \$17,710.08. There is a possibility of three more Change Orders for the extra work performed.

III. Brent Kober moved to approve COP Construction's Change Order No. 1 increasing the contract in the amount of \$17,710.08 and increasing the Substantial Completion to 102 days and Final Payment to 15 calendar days. Scot Bowen seconded the motion. Motion carried.

5. Approval of Pay Application No. 1 to COP Construction for the I-90 Water and Sewer Crossings East of Johnson Lane Project.

COP Construction submitted pay application No. 1 covering the I-90 Water and Sewer crossings East of the Johnson Lane Project. The pay application covers the period of March 1, 2025 through March 28, 2025. The Amount Eligible to Date is \$1,025,755.85, less 1% MT Gross Receipts Tax of \$10,257.56. The amount to be approved for payment, \$1,015,498.29.

Payment for the project will be divided as follows: LWSD - \$176,697.23; Yellowstone County - \$122,259.51, and EDA - \$716,541.55.

IV. Scot Bowen moved to approve COP Construction Pay Application No. 1, in the amount of \$1,025,755.85, less the 1% MT Gross Receipts Tax in the amount of \$10,257.56; balance of \$1,015,498.29 to be paid by the District and divided between the County and EDA as set forth above. Brent Kober seconded the motion. Motion carried.

Old Business:

6. MDT Johnson Lane Project Update

The water main running from Johnson Lane to Unertal by the fire station is complete. The contractor installed two TEDD force mains and the water main on Firth Street, and extended those two force mains across North Frontage Road in the vicinity of the bore pit. The contractor is working on the 42" bore under the interstate for the relocation of the District's force main, and the installation of the additional two force mains for the TEDD.

7. Phase 3 Sewer Project Update

There have been no real changes. Morrison-Maierle is working on addressing the comments from the DEQ review. On the easement matter, Bretz RV's legal counsel is reviewing the easement agreement. Going to bid should hopefully happen the first part of May.

Financial Reports:

8. Board Discussion of Balance Sheets, P&L Budget Comparison, Yellowstone County Summary.

9. Approval of Bills Due for Signature

- V. Brent Kober moved to pay the bills due for signature. Scot Bowen seconded the motion. Motion carried.

Other Business:

None.

Manager's Report:

10.	Pumping Record Water	March, 2024	26,583,398	March 2025	29,668,359
	Wastewater Record	Feb., 2024	3,998,000	Feb., 2025	4,210,053
	Par MT Wastewater	Feb., 2024	58,001,000	Feb., 2025	57,885,167

The City of Billings completed its two-year rate study with significant increases to the fixed and variable rates the District pays for wastewater treatment.

Morrison Maierle received an award from the American Counsel of Engineering Companies for the Water Treatment Plant Upgrade Project.

Adjournment:

- VI. Scot Bowen moved to adjourn. Brent Kober seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.



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