

**MINUTES OF REGULAR MEETING  
OF BOARD OF DIRECTORS OF LOCKWOOD  
WATER AND SEWER DISTRICT**

**March 11, 2025**

**Call to Order:**

The regular monthly meeting of the Lockwood Water Sewer Board of Directors was held on March 11, 2025. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

**Introductions:**

Present at the meeting were Board members Carl Peters, Carlotta Hecker, Scot Bowen, and Brent Kober. Board member Gary Forrester was absent. Also present was LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, and Jill Cook of Morrison-Maierle, Inc.

**Public Comment:**

- 1. Any member of the public may be heard on any subject that is not on the agenda.**

There were no public comments.

**Approval of Minutes:**

- 2. The minutes of the February 12, 2025 meeting were presented for review and approval.**

One correction was noted, Scot Bowen's first name was misspelled as Scott.

- I. Scot Bowen moved to approve the February 12, 2025 minutes with the correction as noted. Carlotta Hecker seconded the motion. Motion carried.

**New Business:**

- 3. Discussion and possible approval of Task Order No. 4 to the Sewer Master Agreement with Morrison-Maierle for engineering services to complete a BGI/YELP connection study.**

Morrison-Maierle was asked to prepare an analysis and report to evaluate the BGI connection to the LWSD collection system and ascertain the impact to the existing LWSD sanitary sewer collection system infrastructure. The report and analysis is due 210 days from the effective date of the task order, March 11, 2025.

Compensation shall be in the advanced amount of \$76,000.00, which is the responsibility of BGI. Morrison-Maierle will not hold the District responsible for payment of the \$76,000.00 fee. The report and analysis will not be undertaken until Morrison-Maierle is issued a Notice to Proceed.

per meeting, citing there has been no increase in the compensation since March of 2019. The increase will be retroactive to the February, 2025 meeting.

- V. Scot Bowen moved to increase payment for recording and preparation of the District monthly meeting minutes to \$200.00 retroactive to February, 2025. Carlotta Hecker seconded the motion. Motion carried.

### **Old Business:**

#### **7. MDT Johnson Lane Project Update**

Construction was started on Monday, March 10, installing the two new force mains on Firth Street all the way up to Frontage Road. They will then put in a new water main on Firth Street, and will begin working on the water main on North Frontage Road, and the water main on Unertal going from Johnson Lane by the fire station.

#### **8. Phase 3 Sewer Project update**

Plans were submitted to DEQ. Comments were returned from DEQ, which are being reviewed by Morrison-Maierle. The two temporary construction easements for part of the project have been secured. The only easement left is the Hecker easement along the Interstate, the Certificate of Survey breaking off a small portion of the Hecker property for the lift station. Those documents are with the District legal counsel preparing the legal portion. The only one left to receive is the Bretz RV. It is anticipated the project may be able to go to bid mid or end of April.

### **Financial Reports**

#### **9. Board discussion of Balance Sheets, P&L Budget Comparison, Yellowstone County Summary**

#### **10. Approval of Bills due for Signature**

- VI. Brent Kober moved to pay the bills due. Carotta Hecker seconded the motion. Motion carried.

**Other Business:** None.

### **Manager's Report:**

#### **11. Pumping Record**

|             |                |            |                |            |
|-------------|----------------|------------|----------------|------------|
| Water:      | February, 2024 | 25,688,145 | February, 2025 | 29,668,359 |
| Wastewater: | January, 2024  | 4,785,000  | January, 2025  | 3,400,327  |
| PAR MT      | January, 2024  | 56,236,000 | January, 2025  | 74,025,866 |

There was a leak in a 24" line at the plant. It has been repaired.

Justin Goselin, Brent Kober and Manager Ariztia attended the Rural Water Conference in Great Falls, 3-12 through 3-14, 2025.