

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

July 12, 2023

Call to Order:

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on July 12, 2023. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the Board meeting were Board members Carl Peters, Merrill Walker, Carlotta Hecker, Stuart Deans and Scot Bowen. Also present was Manager Mike Ariztia, Assistant Manager Tony Reed, Jill Cook, Engineer, Morrison-Maierle, Inc., and Evelyn Pyburn, *Yellowstone County News*.

Guests present were Kim Banathy, PE, IMEG Corp., and Chuck Henrichs, member of Emerald Eagle Estates, LLC.

Public Comment:

1. Any member of the public may be heard on any subject that is not on the agenda.

Approval of Minutes:

2. June 14, 2023

Two corrections were noted, Page 6, Anderson Vermeulen should be Anderson **ZurMuehlen**.

Page 4, top paragraph, Resolution No. 182, change fiscal year **Capitalization Budget** figure to \$3,849,000.00; change **total** to \$5,705,241.00

- I. Merrill Walker moved to approve the minutes of the June 14, 2023 Board meeting as corrected. Stuart Deans seconded the motion. Motion carried.
- 3. Request from Eagle Estates LLC to extend District facilities for Emerald Eagle Estates Phase III. The proposed extension would install water mainlines, services and fire hydrants to service a maximum of 26 lots**

Manager Ariztia reported the entire subdivision was previously brought into the water and sewer district. This is a continuation, and the third and final phase of this project. Emerald Eagle Estates, LLC, has presented to the Board a request to extend District facilities within the Phase III project.

Mr. Henrichs stated they purchased Phase II from the former owners, and all the lots in Phase II have been sold. They then purchased Phase III, and now wish to extend water service to 25 or 26 additional lots. Once the extension is approved, they will move forward and get approval from DEQ. They hope to move forward with the improvements in the spring of 2024.

- II. Scot Bowen moved to approve Emerald Eagle Estates, LLC, request to extend District water facilities to Phase III. Merrill Walker seconded the motion. Motion carried.

Kim Banathy letter and Emerald Eagle Estates map attached to minutes

4. Discussion and approval of Task Order No. 22 to the Master Agreement between Lockwood Water and Sewer District and Morrison-Maierle to provide design services for the Mid Zone Water Storage Tank

Morrison-Maierle Task Order No. 22 was presented for approval covering the design of the Mid Zone Water Storage Tank, water main, and associated appurtenances. The Task Order encompasses three phases, Survey, Design/Permitting, and Bidding. The Mid Zone Storage Tank will be a 330,000-gallon Type III precast, prestressed, concrete water storage tank and appurtenances.

Manager Ariztia stated this project is part of the District's CIP program to cover the need for a storage reservoir in the Mid Zone area. Grant funding was applied for this year, and grant funding was received from MCEP and RRGL for this project. The project cost for design is a lump sum amount of \$295,000.00. Additional costs that are beyond what is charged on the Scope of Services, are to be charged at an hourly rate.

Jill Cook informed the Board that the tank would provide pressure to the Mid Zone instead of relying on the booster station. The booster station would pump to the reservoir, fill the reservoir and the reservoir would gravity feed the area.

- III. Merrill Walker moved to approve Task Order No. 22 for design of the Mid-Zone Storage Tank in a lump sum amount of \$295,000.00. Stuart Deans seconded the motion. Motion carried.

5. Discussion and approval of Amendment 5 to Task Order 17 was removed from the agenda.

6. Approval of Change Order No. 10 to the 2020 Water Treatment Plant Upgrade project

Change Order No. 10 covers the following items replaced or repaired by the Contractor: Window Framing Modification; IO Panel & Air Line Relocation; Corrosion Inhibiter Line; Fire extinguisher in the filer/clarifier room; Replacing the broken existing HSP #3 intake valve; Modification of the HSP #3 intake to accommodate the dimensions of the new replacement pump; Modified piping to accommodate a reclaim pump conflict.

The Change Order reflects an increase of \$47,420.74 to the 2020 Water Treatment Plant Upgrade Project. The final amount on this Change Order will be affected by unscheduled hours of the engineer, extra work, and previously approved change orders.

- IV. Scot Bowen moved to approve Change Order No. 10 to the 2020 Water Treatment Plant Upgrade Project in the amount of \$47,420.74. Carlotta Hecker seconded the motion. Motion carried.

Copy of Change Order No. 10 attached to minutes

Old Business: None.

Financial Reports:

7. Balance Sheets, P&L Budget Comparison Yellowstone County Trial Balance Summary

Attached Financial Reports consist of the following designations for the Water and Sewer funds for June, 2023: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actual; Statement of Expenditures – Budget vs. Actual Report

Approval of Bills Due for Signature

8. V. Stuart Deans moved to approve the bills due as set forth on the Water and Sewer Fund Claim Details. Merrill Walker seconded the motion. Motion carried.

Other Business:

9. Water Treatment Plant Expansion Update

Small punch list items are being taken care of along with painting on the new piping. Siding was ordered and should arrive in mid-August for installation.

Issues were discovered between the UV Unit and Scada regarding integration and communication. The three units are being sent in one at a time to be reprogrammed.

RSCI requested substantial completion as of April 28 stating they had met all the requirements of the contract for substantial completion. Substantial Completion was granted on April 28, 2023, and the two-year warranty on the items that were fixed and running began on that date.

10. Phase 3 Sewer Update

Manager Ariztia reported they are reviewing 30% plans, holding utility coordination meetings, and planning utility relocates based on meetings with utility companies. They are also investigating easements that may be needed for the project.

MANAGER'S REPORT:

11. Pumping Record

Water:	June, 2022	28,983,800	June, 2023	30,361,900
Wastewater:	May, 2022	5,262,000	May, 2023	3,987,000
Par Pacific	May, 2022	65,828,000	May, 2023	31,893,000

The Traverse was returned and is fixed.

The District started work in June on the Rosebud Water Main Project. It was thought to be an easy project, but some surprises arose in the form of support walls and support tiebacks for the retaining walls. The culvert under the driveway was not on any plans that they could find. They were able to get the waterline put in across the first property, but then had to stop because of a concrete wall. Further up there were two concrete walls buried under the ground, so other modifications were needed. The contractor should be back in next week to finish up the project.

Manager Ariztia is investigating further into the drainage that goes across Juniper. He did find the District did not make any significant changes to the elevation of that drainage. He is investigating further.

Manager Ariztia stated he coordinated with Laurel and Billings regarding the train derailment and the impact on the Yellowstone River. The two components in the derailment were the molten Sulphur and asphalt. The District's water was not endangered. Notices were sent out and users were asked to conserve on water use.

Adjournment:

- VI. Carlotta Hecker moved to adjourn. Scot Bowen seconded the Motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:30 p.m.



ATTEST



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