

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

March 14, 2023

Call to Order:

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on March 14, 2023. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Introductions:

Present at the meeting were Board members Carl Peters, Carlotta Hecker, Stuart Deans and Scot Bowen. Board member Merrill Walker was absent. Also present was Manager Mike Ariztia, Assistant Manager Tony Reed, Jill Cook, Engineer, Morrison-Maierle, Inc., and Evelyn Pyburn, *Yellowstone County News*.

Public Comment:

1. Any member of the public may be heard on any subject that is not on the agenda.

Stuart Deans reported that the water station design on Johnson Lane is “premium”. It was 20 degrees, the wind was blowing and it was nasty. When he got a load of water, he spilled some, and noticed that steam was coming up from the concrete. There was no ice buildup because the concrete is heated. He was very impressed.

Approval of Minutes:

2. February 8, 2023.

The minutes of the February 8, 2023, Board meeting were presented for approval. There were no corrections.

- I. Stuart Deans moved to approve the February 8, 2023 minutes as written. Carlotta Hecker seconded the motion. Motion carried.

New Business:

3. Discussion and approval of Amendment No. 4 to Task Order No. 17 of the Water Master Agreement relating to increased costs for the Construction Phase Services for the 2020 Water Treatment Plant Improvements.

Amendment No. 4 to Task Order No. 17 was presented for the Board's review and approval, specifically covering Additional Construction Observation beyond the contracted date of Substantial Completion, as withheld through Unscheduled Employment of the Engineer, October 29, 2022 – February 25, 2023, in the amount of \$143,326.00.

- II. Stuart Deans moved to approve Amendment No. 4 to Task Order No. 17 in the amount of \$143,326.00. Scot Bowen seconded the motion. Motion carried.

Copy of Amendment 4 to Task Order No. 17 attached to minutes

- 4. Approval Change Order No. 9 to the 2020 Water Treatment Plant Upgrade Project.

Jill Cook advised that each item in this Change Order is considered betterment. The Contractor has added rebar to the blower room ceiling, will relocate the light in the RW area, and add a pressure indicator tap to the BWS supply piping. Cost for these three items is \$3,531.51.

- III. Scot Bowen moved to approve Change Order No. 9 in the amount of \$3,531.51. Carlotta Hecker seconded the motion. Motion carried.

Copy of Change Order No. 9 attached to minutes

Old Business:

- 5. Water Treatment Plant Expansion Update

Manager Ariztia reported there are not a lot of changes. RSCI has been doing cleanup work. They are working off of the new side of the treatment plant now, which allows them to do some of the work on the old side. They are also working on communication links between Microcom and the UV system.

RSCI advised that the cost of the new siding is \$30,000 more than anticipated. The architect originally said he would consider covering the additional cost of the siding, but this amount is too high for him to do alone. The architect, Morrison-Maierle and the District have arrived at a compromise understanding. They will each cover a portion of the cost. In addition, the District will maintain control of the unused siding and will be allowed to sell it to recoup some of the cost. The new anticipated completion date is June.

Financial Reports:

- 6. Balance Sheets, P&L Budget Comparison, Yellowstone County Trial Budget Summary (summary not available).

Financial Reports attached to the minutes consist of the following reports for February, 2023:

Water Fund: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actual; Statement of Expenditures - Budget vs. Actual Report.

Sewer Fund: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actual; Statement of Expenditures - Budget vs. Actual Report.

- 7. **Approval of Bills due for Signature:**

IV. Stuart Deans moved to pay the bills due as set forth on the Water and Sewer Fund Claim Details. Carlotta Hecker seconded the motion. Motion carried.

Other Business:

- 8. None.

Manager's Report:

- 9. **Pumping Record**

Water:	February, 2022	19,832,000
	February, 2023	23,253,300

Wastewater:	January, 2022	6,017,000
	January, 2023	4,200,000

Exxon		
Wastewater:	January, 2022	79,920,000
	January, 2023	64,079,000

There will be a TEDD meeting March 15. The District is working with the TEDD to go over possible mechanisms for funding a construction project to move water access

across Johnson Lane onto the Frontage Road outside of the Interchange project. Morrison-Maierle is providing technical information as far as cost estimates, size of line, and other construction matters. LWSD will have to relocate a majority, if not all, of its sewer force main that goes from Firth lift station to Old Hardin Road. Manager Ariztia advised the TEDD he could not commit to using ratepayer funds to construct something existing ratepayers would not benefit from.


Regarding the new lead and copper rule, the District is required to inventory every service line in the system. If the service line cannot be identified as lead or copper, "unknown" is acceptable. Once the plan is submitted, you will have to have a replacement plan that fills in all the "unknowns". There are companies that will come in and do the surveys for you, put together your inventory and submit it to the state. Manager Ariztia is looking at that as a possible option. Morrison-Maierle has offered to assist in any way it can. The deadline for submission is October of 2024. The main concern is lead. The District samples every three years and there has been no problem with lead or copper in the past.

Ginger Aldrich of the County Election Department has issued new rulings on Board elections. Manager Ariztia advised by the rules if you have vacancies in an election and you have less people apply for open positions and there are open positions, then the County Commission appoints by acclamation those individuals into those spots without an election. Ms. Aldrich wants all open Board positions filled by May. Manager Ariztia will contact the election department on the question of term expirations.

Adjournment:

- V. Stuart Deans moved to adjourn. Carlotta Hecker seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:05 p.m.



ATTEST



ATTEST