

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

December 14, 2022

Call to Order

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on December 14, 2022. Board President Carl Peters called the meeting to order at 7:00 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101

Introductions

Present at the meeting were Board members Carl Peters, Merrill Walker, Carlotta Hecker, Stuart Deans and Scot Bowen. Also present was Manager Mike Ariztia, Assistant Manager Tony Reed, and Engineer Jill Cook, Morrison Maierle, Inc.

Public Comment

1. Any member of the public may be heard on any subject that is not on the agenda.

There was no public comment.

2. Approval of Minutes

The minutes of the November 9, 2022 Board meeting were presented for approval.

One correction was noted on Page 2, Motion IV; add .00 to the figure \$145,262 so that it reads \$145,262.00.

- I. Merrill Walker moved to approve the November 9, 2022 Board minutes with one correction as noted. Stuart Deans seconded the motion. Motion carried.

3. **New Business**

Approval of Pay Application No. 19 to Record Steel and Construction Inc. (RSCI), for the 2020 Water Treatment Plant Upgrade Project

RSCI presented Pay Application No. 19 in the amount of \$36,798.28 covering the period November 1, 2022 through November 30, 2022.

Differences in the amount set forth by RSCI in the application, \$490,493.80, and the final payout of \$36,798.28 consist of underpayment of additional engineering and liquidated damages.

- II. Stuart Deans moved to approve RSCI Pay Application No. 19 for the LWSD Treatment Plant Upgrade in the amount of \$36,798.28. Scot Bowen seconded the motion. Motion carried.

Old Business

4. None.

Financial Reports

5. Balance Sheets, Profit and Loss, Budget Comparison. The Yellowstone County Trial Balance Summary was not available.

Financial Reports attached to the minutes consist of the following reports for November, 2022:

Water Fund: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actuals; Statement of Expenditures – Budget vs. Actual Report.

Sewer Fund: Claim Details; Trial Balance with Revenue and Expenditures; Statement of Revenue Budget vs. Actuals; Statement of Expenditure – Budget vs. Actual Report.

Approval of Bills due for Signature

6.
 - III. Stuart Deans moved to pay the bills set forth on the Claim Details. Merrill Walker seconded the motion. Motion carried.

Other Business

7. Water Treatment Plant Expansion Update

The windows and insulation have been installed. Siding was to begin today but a question arose as to whether or not horizontal installation was appropriate. Manager Ariztia will investigate and get back to the Board.

8. Copier purchase

Manager Ariztia is moving forward with purchase of a new copier, which was previously approved by the Board. Peterson Office Supply was chosen as the vendor at a price of \$8,295.00.

MANAGER REPORTS

9. Pumping Record

Water:	November, 2021	20,411,500
	November, 2022	21,081,500
Wastewater:	October, 2021	5,447,000
	October, 2022	5,052,000
Exxon		
Wastewater	October, 2021	45,044,000
	October, 2022	45,797,000

Manager Ariztia reported that negotiations are ongoing with the Lockwood Irrigation District for the possible purchase of water rights.

Adjournment

IV. Carlotta Hecker moved to adjourn. Scot Bowen seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.


ATTEST


ATTEST