

**MINUTES OF REGULAR MEETING  
OF BOARD OF DIRECTORS OF LOCKWOOD  
WATER AND SEWER DISTRICT**

May 11, 2022

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on May 11, 2022 following the Public Hearing on the Phase 3 Boundary. President Peters called the meeting to order at 8:30 p.m. in the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana 59101.

Present at the meeting were Board members Carl Peters, Merrill Walker, Carlotta Hecker, Stuart Deans, and Scot Bowen. Also present was Manager Mike Ariztia, Assistant Manager Tony Reed, Stephanie Seymanski, PE, of Morrison-Maierle, Inc., and Bob Riehl, Lockwood resident.

**PUBLIC COMMENT**

1. Any member of the public may be heard on any subject that is not on the agenda.

There was no public comment.

2. **PUBLIC HEARING ON THE WATER MASTER PLAN AND AMENDMENT PROJECT AND ENVIRONMENTAL REVIEW RECORD**

**Public Hearing transcript and Sign-In Sheet attached hereto as separate documents**

**APPROVAL OF MINUTES**

3. **April 13, 2022**

The April 13, 2022 Board meeting minutes were presented for approval. One correction was noted. The name referred to as Hancoop is misspelled, it should be **Honcoop**.

1. Scot Bowen moved to approve the April 13, 2022 Board minutes with one correction as set forth above. Merrill Walker seconded the motion. Motion carried.

**NEW BUSINESS**

**The following Resolutions, No. 172, 173, 174, and 175 were partially read into the record by Carlotta Hecker.**

4. **Resolution No. 172 of the Lockwood Area/Yellowstone County Water and Sewer District, Montana, relating to its Phase III Sewer Subdistrict, declaring it to be the intention of the District to undertake certain local improvements consisting of extending a sewer collection system to serve the Phase III Sewer Subdistrict and to undertake to authorize special assessments to finance the costs thereof and incidental thereto through the issuance of special assessment bonds, and calling for a Public Hearing thereon.**

**Carlotta Hecker:**

RESOLUTION of the Lockwood Area/Yellowstone County Water and Sewer District, Montana, relating to its Phase III Sewer Subdistrict; declaring it to be the intention of the District to undertake certain local improvements consisting of extending a sewer collection system to serve the Phase III Sewer Subdistrict and to undertake to authorize special assessments to finance the costs thereof and incidental thereto through the issuance of special assessment bonds and calling for a Public Hearing thereon.

- II. Merrill Walker moved to adopt Resolution No. 172 declaring it to be the intention of the District to undertake local improvements to serve the Phase III Sewer Subdistrict and to authorize special assessments to finance the costs thereof through the issuance of special assessment bonds and calling for a Public Hearing. Stuart Deans seconded the motion. Motion carried.

5. **Resolution No. 173 to adopt the 2022 Water Master Plan/Preliminary Engineering Report Update**

**Carlotta Hecker:**

Resolution to adopt the 2022 Water Master Plan/Preliminary Engineering Report Update

- III. Stuart Deans moved to approve Resolution No. 173 adopting the 2022 Water Master Plan/Preliminary Engineering Report Update. Scot Bowen seconded the motion. Motion carried.

6. **Resolution No. 174 to accept the Environmental Assessment for the water projects identified in the 2022 Water Master Plan/Preliminary Engineering Report Update**

**Carlotta Hecker:**

Resolution to accept the determination that an Environmental Assessment is

appropriate for the water system improvement work proposed by the 2022 Update to the Lockwood Water and Sewer Master Plan/Preliminary Engineering Report.

IV. Merrill Walker moved to adopt Resolution No. 174 accepting that an Environmental Assessment is appropriate for water system improvement Work proposed in the 2022 update to the Master Plan PER. Carlotta Hecker seconded the motion. Motion carried.

**7. Resolution No. 175 authorizing submission of the MCEP Application for funding of the water system improvements identified in the 2022 Water Master Plan/Preliminary Engineering Report Update**

**Carlotta Hecker:**

Resolution authorizing submission of MCEP application

V. Scot Bowen moved to authorize the submission of the MCEP Application for funding. Stuart Deans seconded the motion. Motion carried.

**Copies of Resolutions attached to minutes**

**OLD BUSINESS**

None.

**FINANCIAL REPORTS**

**8. Balance Sheets, P&L budget comparison, Yellowstone County Trial Balance Summary (not available.)**

Financial reports attached to the minutes encompass the April, 2022 accounting period, and are as follows: Claim Details; Trial Balance with Revenues and Expenditures (Water Fund); Trial Balance with Revenues and Expenditures (Sewer Fund); Statement of Revenue Budget vs. Actuals (Water Fund); Statement of Revenue vs. Actuals (Sewer Fund); Statement of Expenditures, Budget vs. Actual Report (Water Fund); Statement of Expenditures, Budget v. Actual Report (Sewer Fund).

**9. APPROVAL OF BILLS DUE FOR SIGNATURE**

VI. Merrill Walker moved to approve the bills for signature. Stuart Deans seconded the motion. Motion carried.

**OTHER BUSINESS**

**10. Water Treatment Plant Expansion Update**

Manager Ariztia reported that the project is moving along. RSCI has constructed doorway openings in the existing building and are doing more concrete work. Two sections of poured concrete have been declared defective work. There were blowouts with the forms resulting in rock pocketing, ledges, and some thicker uneven concrete sections. It appears the problem lies with the blowout of the forms. Per the contract, it is now the responsibility of RSCI to advise the District what they are going to do to remedy the problems. Manager Ariztia is now waiting for them to respond regarding what their proposed plan of action will be.

**MANAGER’S REPORT**

**11. Pumping Record – Water**

April, 2021	20,494,700
April, 2022	19,613,700

**Wastewater Record**

March, 2021	4,705,668
March, 2022	6,291,000

**Exxon Wastewater**

March, 2021	53,181,304
March, 2022	71,098,000

A new employee was hired this week as a seasonal employee.

Manager Ariztia announced he will be out of the office the 12<sup>th</sup>, 13<sup>th</sup> and 16<sup>th</sup>.

**ADJOURNMENT**

VII. Merrill Walker moved to adjourn. Stuart Deans seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m.

Carlotta Hecker  
Attest

Merrill Walker  
Attest