

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS OF LOCKWOOD
WATER AND SEWER DISTRICT**

March 9, 2022

The regular meeting of the Lockwood Water and Sewer Board of Directors was held on March 9, 2022 following the Public Hearing on the Phase 3 Boundary. President Peters called the meeting to order at 8:30 p.m. in the Lockwood High School Community Room, 1932 Highway 87 E, Billings, Montana, 59101.

Present at the meeting were Board members Carl Peters, Merrill Walker, Carlotta Hecker, Stuart Deans, and Scot Bowen. Also present was Manager Mike Ariztia, Assistant Manager Tony Reed, Jill Cook of Morrison-Maierle, Inc., and Evelyn Pyburn of *Yellowstone County News*.

PUBLIC COMMENT

1. Any member of the public may be heard on any subject that is not on the agenda.

There was no public comment.

**2. PUBLIC HEARING ON THE ESTABLISHMENT OF THE PHASE III
SEWER SUBDISTRICT**

Public Hearing transcript and Sign-In Sheet attached hereto as separate documents

APPROVAL OF MINUTES

February 9, 2022

3. The February 9, 2022 Board meeting minutes were presented for approval. No corrections were noted.
 1. Carlotta Hecker moved to approve the February 9, 2022 Board minutes as written. Merrill Walker seconded the motion. Motion carried.

NEW BUSINESS

4. Resolution No. 171, creating and establishing its Phase III Sewer Subdistrict

After discussion of the information and comments brought forward in the Public Hearing, it was decided that the acceptance or change of Resolution No. 171 should be tabled until the April 13, 2022 meeting.

- II. Scot Bowen moved to cancel the decision on Resolution No. 171 until the April 13, 2022 Board meeting. Stuart Deans seconded the motion. Motion carried.

Mike Vinton reiterated that he wanted to be excluded from the project at this time.

Manager Ariztia will contact bond counsel to confirm the proper process is being utilized for Phase III, and also how to proceed in view of the new developments.

5. Approval of Pay Application No. 12 to Record Steel and Construction, Inc. (RSCI) for the 2020 Water Treatment Plant Upgrade Project.

RSCI Pay Application No. 12 was submitted for the 2020 Water Treatment Plant Upgrade, covering services rendered 2/1/2022 through 2/28/2022 in the amount of \$904,738.93.

- III. Stuart Deans moved to pay RSCI Pay Application No. 12 in the amount of \$904,738.93, for services rendered 2/1/2022 through 2/28/2022. Merrill Walker seconded the motion. Motion carried.

Copy of RSCI Application 12 attached to Minutes

6. Approval of Change Order No. 4 to the 2020 Water Treatment Plant Upgrade Project.

Change Order No. 4 involves a credit to the overall cost of the project. It covers two UVT Monitors that were originally thought to be needed and later found they were not. There was also additional expense to the Treatment Plant in the amount of \$2860 to relocate the existing hot water heater to accommodate the installation of the variable frequency drives. FRP paneling was also changed from Class A to Class C. The net change with the addition of the water heater location, the credit for the UV Analyzers, and the credit to change the FRP paneling resulted in a decrease of cost to the project of \$9,113.58.

- IV. Scot Bowen moved to approve Change Order No. 4 to the 2020 Water Treatment Plant Upgrade for a credit to the project of \$9,113.58. Merrill Walker seconded the motion. Motion carried.

OLD BUSINESS

None.

FINANCIAL REPORTS

Financial reports attached to the minutes encompass the February 2022 accounting period, and are as follows: Claim Details; Trial Balance with Revenues and Expenditures (Water Fund); Trial Balance with Revenues and Expenditures (Sewer Fund); Statement of Revenue Budget vs. Actuals (Water Fund); Statement of Revenue vs. Actuals (Sewer Fund); Statement of Expenditures, Budget vs. Actual Report (Water Fund); Statement of Expenditures, Budget v. Actual Report (Sewer Fund).

APPROVAL OF BILLS DUE FOR SIGNATURE

8. V. Merrill Walker moved to approve the bills for signature. Carlotta Hecker seconded the motion. Motion carried.

OTHER BUSINESS

9. Phase III Sewer Project Update

Manager Ariztia reported that before this meeting the budget had been finalized. The application has been submitted to SRF for the SRF loan. There were no issues indicated with the application.

The Hancoop property will be included in the Phase III boundary.

Hancoop March 5, 2022 letter attached to minutes

10. Water Treatment Plant Expansion Update

Jill Cook reported that the project is progressing, and within the next month they should be done pouring concrete. They are also still working on sealing building cracks.

MANAGER'S REPORT

11. Pumping Record – Water

February, 2021	18,399,100
February, 2022	19,832,000

Wastewater Record

January, 2021	4,458,828
January, 2022	6,017,000

Exxon Wastewater

January, 2021	67,794,232
January, 2022	79,920,000

Manager Ariztia announced he will be out of the office next week.

ADJOURNMENT

VI. Carlotta Hecker moved to adjourn. Stuart Deans seconded the motion.
Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 9:25 p.m.

The April 13th meeting will be held at the Lockwood High School Community Room, 1932 Highway 87 E., Billings, Montana 59101.

Carlotta Hecker
Attest

Stuart Deans
Attest