

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS
OF LOCKWOOD WATER AND SEWER DISTRICT**

September 4, 2019

The regular meeting of the Lockwood Water and Sewer District Board of Directors was held on September 4, 2019. President Peters called the meeting to order at 7:00 p.m. in the conference room of the Lockwood Water and Sewer District Office, 1644 Old Hardin Road, Billings, Montana.

Present at the meeting were Board members' Carl Peters, Nancy Belk, Carlotta Hecker, Merrill Walker and Stuart Deans. Also present was Manager Mike Ariztia and Assistant Manager Tony Reed.

Attendance and Voting Record attached to minutes

PUBLIC COMMENT:

Nancy Belk questioned if the new bulk station will have higher dispenser capabilities than the current station. Manager Ariztia responded they have discussed having one side about the same as the present bulk station, and then having the other side a little bit higher to accommodate some of the taller trucks, so the small ones can still come in one side, and the other side can serve medium to tall trucks.

APPROVAL OF MINUTES:

The minutes of the August 14, 2019 Board meeting were presented for approval.

Corrections were as follows: Page 1, third paragraph from bottom, change "regulates that pressure" to read "regulates the **flow rate** at 125 gallons a minute."

Page 2, clarify hourly rate language to read, "at a **project total not to exceed \$105,900.00**", omitting "hourly rate".

Page 5, clarify LWSD water rights attorney as **Matt Williams**.

Page 5, modify statement on the TEDD.

- I. Merrill Walker moved to approve the minutes of the August 14, 2019 Board meeting with the corrections as noted. Carlotta Hecker seconded the motion. Motion carried.

NEW BUSINESS:

* **Approval of 2019 Mill Levy for Phase I Sewer G.O. Bond**

Manager Ariztia explained the calculation of the GO Bond payment for the 2019 Mill Levy. The Phase 1 real property taxable valuation for 2019 is \$4,002,665; the 2017 real property taxable valuation was \$5,177,944, resulting in a 2018 Mill Levy of 112. The GO Bond Mill Levy for 2019 is 145. There appears to be some question in regard to centrally assessed properties, and whether they are part of the assessments because they are dealt with at a different division of the Department of Revenue. Manager Ariztia provided the DOR with a copy of the Resolution creating the Phase 1 District, all the information on what's been done and the legal description of the Phase 1 boundary. Robin at the DOR is verifying parcels and sending the information to Helena to try and correct the assessments. For this tax year, the 145 Mill Levy will not change.

- II. Nancy Belk moved to raise the Phase 1 2019 Mill Levy to 145 mills. Carlotta Hecker seconded the motion. Motion carried.

Copy of Mill Levy calculations attached to minutes

OLD BUSINESS:

None.

FINANCIAL REPORTS

Current trial balance from Yellowstone County not received.

Financial reports attached to the minutes are: Check/Claim Detail for the Accounting Period August, 2019; Trial Balance with Revenue and Expenditures for the Accounting Period August, 2019; Statement of Revenue Budget vs. Actual for the Accounting Period Statement, August, 2019; Statement of Expenditures - Budget vs. Actual Report for the Accounting Period August, 2019.

APPROVAL OF BILLS DUE FOR SIGNATURE:

- III. Nancy Belk moved to approve payment of the bills submitted on the Check/Claim Detail List. Carlotta Hecker seconded the motion. Motion carried.

OTHER BUSINESS:

* **2020 Water Treatment Plant Upgrade Project design update**

There is nothing significant happening on the treatment plant upgrade. Morrison-Maierle is continuing to work on providing the Basis of Design Report for review in October.

* **2019 Johnson Lane Highway 87 Water Main Project Update**

The preconstruction meeting was held on September 4. Construction is tentatively scheduled to start on September 16. Letters have been sent advising LWSD is putting a main line in. Locations will be marked on where LWSD is stubbing out service to properties. Anyone wanting to connect to water will have to request to be brought into the service boundary. Original estimate for completion of construction is 70 days.

MANAGER REPORTS:

The water pumping record is as follows:

August, 2018	44,071,000
August, 2019	49,297,700

Wastewater record:

July, 2018	4,900,896
July, 2019	4,244,152

July, 2019	Exxon Wastewater	73,171,000
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Manager Ariztia reported that the yearly audit is being done this week, and so far everything is going smoothly with the audit.

President Peters suggested Manager Ariztia look into the possibility of the District purchasing water rights from the Irrigation District. Manager Ariztia advised he would research the matter to find out if it could be done.

ADJOURNMENT:

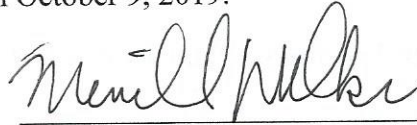
- IV. Nancy Belk moved to adjourn the meeting. Carlotta Hecker seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

The next Board meeting will be held on October 9, 2019.



Attest



Attest