

**MINUTES OF REGULAR MEETING
OF BOARD OF DIRECTORS
OF LOCKWOOD WATER AND SEWER DISTRICT**

September 13, 2017

The regular meeting of the Lockwood Water and Sewer District Board of Directors was held on September 13, 2017. President Carl Peters called the meeting to order at 7:00 p.m. in the conference room of the Lockwood Water & Sewer District Office, 1644 Old Hardin Road, Billings, Montana.

Present at the meeting were Board members Carl Peters, Nancy Belk, Carlotta Hecker, Merrill Walker and Stuart Deans. Also present were LWSD Manager Mike Ariztia, Assistant Manager Tony Reed, Jill Cook of Morrison-Maierle, Evelyn Pyburn of the *Yellowstone County News*, and Lockwood resident Bill Tatum.

Attendance and Voting Record attached to minutes

PUBLIC COMMENT:

Bill Tatum, of 2949 Unertal Avenue, originally purchased two lots, which were ultimately combined. His house sits on one lot, and the second lot has a shop on it. The second lot has a large drainage swale on it that runs into a ravine. When the sewer line was put in, two hookups were installed; one for the house and one on the second lot. Mr. Tatum is now being assessed for two lots due to his delay in filing the merger document. He feels he is being assessed for the second lot on property he cannot use. He came to the Board to request assistance with a reduction on his taxes or some other remedy.

Jill Cook explained there is a stub which could be extended in the alley to the second lot, and reviewed the as-built schematic with Mr. Tatum. Options for use of the lot were discussed. His system falls under Phase II, which was finished last fall. He stated he was not aware of the date that the merger deed had to be submitted by. He filed his merger deed on the 30th of June, 2017, which was after the enactment of Resolution 123.

The Board regretted that they had to deny Mr. Tatum's request because of his delay in filing a timely merger deed on his lots, and their legal duty to enforce the provisions of Resolution No. 123.

APPROVAL OF MINUTES:

The minutes of the Board meeting of August 9, 2017, were presented for approval. Two corrections were noted: Page 2, Intake pump station design update, line 2, changed to read "funding agencies were minimal". Page 3, correct the spelling of Manager Ariztia's name from Arista to Ariztia.

- II. Merrill Walker moved to approve the Board meeting minutes of August 9, 2017 with the corrections as noted. Carlotta Hecker seconded the motion. Motion carried.

NEW BUSINESS:

*** Approval Pay Application #1 to Springline Construction for the Johnson Lane water main extension**

Springline Construction presented their application for payment of work done for the Johnson Lane water main extension in the amount of \$74,769.76, and GRT in the amount of \$755.25, for a total of \$75,525. The Johnson Lane water main extension is now complete. Springline proposed an option to LWSD to be able to bore the line on Johnson Lane as opposed to open-cutting it. An arrangement was agreed upon whereby Springline was able to do the boring of the original 400 feet, and then an additional 100 feet was open-cut to give LWSD a total of 500 feet down Johnson Lane, which complies with Montana State law.

- II. Nancy Belk moved to approve payment for the Johnson Lane main line extension in the amount of \$75,525; (Springline - \$74,769.76; GRT \$755.25). Merrill Walker seconded the motion. Motion carried.

Copy of Springline Construction Pay Application attached to minutes

*** Approve September 27, 2017 Special Meeting to approve/award bid for the Intake and Water Treatment Plant Improvement project**

Jill Cook advised that during bidding, problems oftentimes come up, especially on a complex project, and this is a particularly complex project, not just because of what is being built but the location of the building site.

Two things have arisen that may result in setting back the bid opening. COP met with Northwestern Energy, and voiced its concerns with installation of the cofferdam and the overhead power lines. When Jill met with Northwestern Energy on the 12th, before they had been contacted by COP, they advised there were no problems with the plans. COP and one other contractor want the electric lines de-energized. Northwestern advised Jill that the supervisors that can answer these questions are out of town for a week.

The other issue that came up is one pipe supplier advised Jill he can't supply American Iron and Steel bid prices within the time frame allowed. Jill believes the bigger question is the power issue. The Board's decision was to delay the bid opening to October 2nd, and the Board agreed that there is no need for a special meeting, and the award of construction contract can be accomplished at the October meeting.

FINANCIAL REPORTS

The Yellowstone County trial balance as of July 31, 2017 shows a balance owing the District of \$5,668.25.

Financial reports attached to the minutes are: Check/Claim Detail for the Accounting Period August, 2017; Trial Balance with Revenue and Expenditures for the Accounting Period August 2017, Statement of Revenue Budget vs. Actual for the Accounting Period Statement August, 2017; Statement of Expenditures - Budget vs. Actual Report for the Accounting Period August, 2017.

III. Nancy Belk moved to approve payment of the bills submitted on the Check/Claim Detail List. Merrill Walker seconded the motion. Motion carried.

OTHER BUSINESS:

None.

MANAGER REPORTS:

The water pumping record is as follows:

August, 2016	42,790,500
August, 2017	50,369,100

Wastewater record:

July, 2016	3,962,156
July, 2017	4,565,044

IV. Merrill Walker moved to adjourn the meeting. Carlotta Hecker seconded the motion. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

The next Board meeting will be held on October 11, 2017.



Attest



Attest